

## Fall/Winter 2018 Affordable Housing Incentive Programs Compliance Training Opportunities

The Affordable Housing Incentive Programs Compliance Training is geared to compliance managers, property managers and leasing staff at buildings currently participating in the City of Seattle Multifamily Tax Exemption (MFTE), Incentive Zoning (Housing Bonus) and/or Mandatory Housing Affordability programs. Trainings last approximately 2.5 hours, covering general compliance requirements, income and rent calculations, annual reporting, and file audits.

**Registration:** Contact [justin.bombara@seattle.gov](mailto:justin.bombara@seattle.gov) with the following information:

- Full name and contact info of attendee(s)
- Role (property manager, regional manager, etc.)
- Name of property attendee works with (must be participating building in Seattle MFTE/IZ/MHA programs)

**Location:** Seattle Municipal Tower, 700 Fifth Ave, Seattle WA 98124-4725

**Additional information:** Trainings are provided at no cost; however, we request that participants are limited to those responsible for day-to-day compliance at properties currently participating in the City of Seattle MFTE, IZ or MHA programs. Interested participants may only register for a single 2.5-hour session between September-December. This document will be updated as classes become full.

**Training Dates:** Each training is approximately 2.5 hours and has capacity for 22 participants. Trainings are in-person only at this time.

### September

- ~~Friday, 9/21/2018, 10:00am-12:30pm~~ (registration closed)

### October

- Friday, 10/5/2018, 2:00pm-4:30pm (20 seats available)
- Monday, 10/22/2018, 2:00pm-4:30pm (15 seats available)

### November

- Friday, 11/2/2018, 2:00pm-4:30pm (21 seats available)
- Friday, 11/16/2018, 2:00pm-4:30pm (22 seats available)

### December

- Monday, 12/3/2018, 2:00pm-4:30pm (20 seats available)